



### **Purchasing Policies**

PortoBay Hotels & Resorts seeks to achieve a balance between social development and responsibility, environmental preservation and economic prosperity.

The principles and commitments that we assume daily, regarding our purchasing policies, reflect our respect to suppliers, employees and customers. This leads to an increase in the level of confidence between all stakeholders.

### **Buy Responsibly**

We have developed a selection process for suppliers based on rigorous and demanding criteria, while taking into account the fundamental principle of sustainability:

- Service;
- Quality;
- Price;
- Offer;
- Packaging;
- Certification.

Regular events and one-on-one meetings with most relevant suppliers are promoted in order to establish common goals towards more sustainable solutions (product, packaging, transport and others).

### **Support Regional Suppliers**

In equal circumstances we will choose to buy from regional suppliers. We have already been able to be supplied in 20% by local suppliers in products such as:

- Fruits, and vegetables
- Local beer
- Meat
- Pasta
- Fish

Doing so we aim to contribute to the socio-economic growth of the region and avoid the long-haul transportation of goods helping environmental preservation.

### **Respect The Environment**

We seek suppliers that are committed and put in practice the national and international norms for this domain. Styrofoam free packaging environment is actively promoted, as well as re-usable – toilet paper-, returnable - we already receive fish, meat, eggs in plastic boxes - and recycled goods and packages.

Lifecycle duration and costing are also usual considerations. Although we already work with our biggest suppliers that we know will have a bigger positive effect on the environment we aim to be able to do so also will all of our suppliers. We require fact sheets of all products that contain toxic substances like chemicals and for paints. We will analyse them and try to find a more environmental alternative if feasible.



### **Promote Healthy Eating**

We promote healthy eating habits for our workers and customers by offering the best and freshest products available and setting up a rigorous process regarding food safety and hygiene quality control. Whenever possible we choose to purchase organic, seasonal and locally grown products.

We truly believe that with these small contributions it is possible to produce global changes, necessary for the future of humanity within its ecological framework: saving energy, more efficient residual waste management, protecting biodiversity and improving consumption habits.

As future objectives, we propose to have more care in new openings. We will give special attention to Styrofoam free packaging, and we will continue committed to environmental protection and conservation and will continue to implement these actions whenever possible and economically feasible.